

Significant and Regulated Trees Assistance Scheme - Application Form

Form Preview

Introduction

Introduction

The aim of our Significant and Regulated Trees Assistance Scheme is to encourage the retention and protection of large trees that make an important contribution to our neighbourhoods by helping landowners with tree maintenance costs on their properties.

Please read the [Significant and Regulated Trees Assistance Scheme Guidelines](#) carefully before applying.

Please note:

- 1. Applicants must complete all sections of this application form and attach relevant documentation to this application to be eligible to be funded.**
- 2. All grants are subject to availability of funds, eligibility and assessment requirements.**
- 3. A submission of an online application for the City of Port Adelaide Enfield's grants programs is an acknowledgement that applicants will abide by the conditions of any grant approval.**

Who can you talk to?

Before starting an application, applicants are encouraged to discuss their proposal with Council officers by calling 8405 6054 or emailing tree.grants@cityofpae.sa.gov.au

What are significant trees and regulated trees?

Significant and regulated* trees are defined in state law as having large trunks (when measured 1 metre above ground level):

Generally, **significant trees** have measurements of:

- A trunk with a circumference of 2 metres or more, or
- Multiple trunks, with a combined circumference of 2 metres or more, and an average circumference of 625 millimetres or more

Generally, **regulated trees** have measurements of:

- A trunk with a circumference of 1 metre or more, or
- Multiple trunks, with a combined circumference of 1 metre or more, and an average circumference of 310 millimetres or more

***For the purposes of the scheme, trees with a trunk circumference of between 1 metre and 2 metres (regulated trees) will only be considered for assistance if they are one of the following four species: Eucalyptus, Corymbia, Agonis, Angophora.**

Eligibility

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Any non-government landowner in the City of PAE (whether an individual or a business) can apply. A Strata Corporation, Body Corporate or similar entity is also eligible to apply for works on common land.

A reimbursement of up to \$1,000 for tree maintenance on private land is available to eligible applicants. An additional \$1,000 (making a total of up to \$2,000) is available to eligible applicants that receive a Centrelink benefit or hold a Low-Income Health Care Card (evidence required).

Eligible maintenance activities include:

- Pruning of the tree crown or branches (to remove dead or diseased wood, or branches at risk of structural failure)
- Pest treatments (to manage damage from insects, beetles, or borers)

Please note that applications will be **ineligible** if any of the following apply:

- The required application documentation is incomplete.
- The works have already been completed or started before the City of PAE's in-principle approval.
- The works are deemed by the City of PAE to be inappropriate or excessive.
- The works are performed on a tree that is not considered by the City of PAE to make an important contribution to the character or amenity of the local area.
- The works are performed on a tree species declared under Part 9 of the Landscape South Australia Act 2019.
- The works are performed on a palm tree.
- The works are performed on a tree that is not significant or regulated.
- The works are performed on a regulated tree that is not of the genus *Eucalyptus*, *Corymbia*, *Angophora*, or *Agonis*.
- The contractor is not suitably qualified.
- The contractor is not adequately insured to undertake the nominated works.
- The contractor is not listed as an entity on the Australian Business Register (ABN Lookup website).
- The affected property is in arrears on rates, or the applicant has any outstanding monies owed to the City of Port Adelaide Enfield.

Applicant Details

* indicates a required field

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Contact phone number *

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Must be an Australian phone number.

Email address *

Postal address *

Address

Suburb State Postcode

Must be an Australian postcode.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Arborist or Contractor Details

* indicates a required field

Arborist business name *

Arborist qualifications *

Please get your arborist to confirm their qualifications to undertake the works.

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Arborist ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Proposed Works

* indicates a required field

You will need to ask your arborist (or contractor) to provide most of the answers to the questions in this section.

Address of proposed tree works *

This should be the address of the tree's location e.g. 163 St Vincent Street, Port Adelaide

Tree species - common name *

Please include the common name of the tree species (ie Eucalyptus)

Tree species - scientific name *

Please include the scientific name of the tree species, if known (ie. Eucalyptus porosa)

Tree circumference @ 1 metre above ground *

For trees with multiple trunks, include the total circumference of all trunks

Tree location within property (ie. front yard, back yard) and distance from the nearest fence or structure. *

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Structure rating *

- ☐ Good
- ☐ Fair
- ☐ Poor

Select a rating - good, fair or poor

Health rating *

- ☐ Good
- ☐ Fair
- ☐ Poor

Select a rating - good, fair or poor

Useful life expectancy *

- ☐ 0-10 years
- ☐ 10-20 years
- ☐ 20+ years

Choose an expected lifespan in years

Brief comments/notes on the tree *

Add any other relevant comments on the tree including any health or structural issues

Upload one or more current photos of the tree *

Attach a file:

Include one photo of the entire tree (if possible) along with closeups of any branches/areas (if relevant)

Recommendations for the maintenance works (as recommended by the arborist) *

Will the proposed works affect more than 30% of the tree canopy? *

- ☐ Yes
- ☐ No

If the works affect more than 30% of the tree canopy, Development Approval will be required.

Will any major limbs be affected by the works? *

- ☐ Yes
- ☐ No

Timing of proposed works

Estimated Start Date *

Works must start at least 4 weeks after this grant application's submission date.

Cost of proposed works

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Please provide a written quote for the proposed maintenance works.

Please ensure the quote includes relevant information to establish whether Development Approval is necessary or not (see next section).

Cost (inc. GST)

Please attach a copy of the quote

\$	
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Development Approval

Please note that you do not need Development Approval for pruning if it is not likely to affect the health or appearance of a tree on your property. This is considered maintenance pruning.

However Development Approval is required if the pruning:

- removes more than 30 percent of the tree crown; OR
- affects the appearance of the tree and removes branches:
 - that are not dead or diseased
 - that do not pose a material risk to buildings or areas frequently used by people

Please ensure that this information is included in any quote submitted.

Is Development Approval required for the proposed works? *

- ☐ Yes
☐ No
☐ Don't know

Some tree maintenance works require Development Approval. If you are unsure, please call the Council's Duty Planner on 8405 6096 to confirm if approval is required. It is an offence to conduct development without Council approval.

How much funding are you requesting?

You can apply for up to \$1,000 or, if you receive a Centrelink benefit or hold a low-income Health Care Card (evidence required), you can apply for up to \$2,000.

Do you receive a Centrelink benefit or hold a low-income Health Care Card? *

- ☐ No
☐ Yes

Please note that if you say yes, a City of PAE officer will contact you to verify relevant evidence outside of this grant application form.

Total Amount Requested *

What is the total financial support you are requesting in this application?

Terms and Conditions

* indicates a required field

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A submission of an online application for the City of Port Adelaide Enfield's grants programs is an acknowledgement that applicants will abide by the conditions of any grant approval.

I, being the owner of the property making this declaration, certify and agree with the following terms and conditions:

- 1.The statements (including attachments) made in this application are true and correct.
- 2.Failure to comply with these conditions may preclude me from accessing further grant funds in the future.
- 3.I agree to abide by the conditions under which the City of PAE may approve funding of this request.
- 4.I understand that prior to the work commencing I am responsible for obtaining any approvals that may be required under the Planning, Development and Infrastructure Act 2016.
- 5.I will submit an appropriate acquittal to the City of PAE once the tree maintenance works are completed and within the timeframe outlined by the grant approval letter.
- 6.I understand that if the works are not completed satisfactorily or are not completed within the timeframe outlined in the grant guidelines and/or in the approval letter, my grant application and related approvals may lapse, and I will no longer be able to claim the grant funding.
- 7.I confirm that I have read and understood the conditions for funding as outlined in the City of Port Adelaide Enfield's [Significant and Regulated Trees Assistance Scheme Guidelines](#) - I confirm that I accept and agree to abide by the conditions therein.
- 8.I agree that should my application for funding be approved, Council may provide any information contained herein to the public in any form and/or use this information to promote their grant and sponsorship programs.
- 9.I also agree to acknowledge City of PAE's funding of the project in any publicity or promotion.
- 10.further agree that monies received from the City of PAE will be expended as outlined in this application and in accordance with the grant approval letter. Any monies not expended will be returned to the City of PAE.
- 11Any changes to the agreed expenditure of Council's grant funds must be negotiated in writing with the City of PAE's Development Services Manager.

I agree to abide by the above Terms and Conditions *

☐ Yes, I agree

In compliance with the *Information Privacy Act 2009* (the Act) personal information on this form may be stored in the City of Port Adelaide Enfield's records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be provided to the financial institution which handles City of Port Adelaide Enfield's financial transactions and may be disclosed to other agencies and third parties for purposes related to this application and/or monitoring compliance with the Act. Except in these circumstances, personal information will only be disclosed to third parties with your consent unless otherwise required or authorised by law.